

**APPLICATION FOR VALE SCHOLARSHIP FUNDS TO ATTEND THE  
2019 COVA CONFERENCE / 31<sup>st</sup> Annual COVA Conference – Keystone Conference Center October 27 – 30, 2019**

**NAME OF YOUR AGENCY** \_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_ **PHONE** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

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**NAME OF INDIVIDUAL(S) APPLYING FOR SCHOLARSHIP FUNDING AND TYPE OF FUNDING REQUESTED.** Please note what categories you are applying for and how much you are requesting for each attendee. Information available for the conference can be found at the COVA website – [www.coloradocrimevictims.org](http://www.coloradocrimevictims.org) (You may insert additional rows if needed).

**REGISTRATION:** *Please note that all COVA Conference Scholarship Applicants are expected to be COVA Members. If you are not a COVA Member, this does not preclude you from applying for a COVA Conference scholarship through VALE, however, the VALE Board will only approve the early registration amount of \$380 which is granted to COVA Members. Non-members will be expected to use agency funds to pay for the difference between COVA Member (\$380.00) and Non-Member registration dues (\$445.00).*

**PREVIOUS COVA CONFERENCE ATTENDEES:** *Due to limited funding, the VALE Board will only consider COVA scholarship applications for staff or volunteers who have not attended the COVA Conference within the last year. COVA Conference attendees may request a VALE scholarship every other year. The exception will be for supervisors who must attend every year. Your application will be compared to last year's application.*

**LODGING:** *Pick one of the following lodging options for each person listed on the application. Due to limited lodging, please try to have attendees share rooms if possible. Please specify if the room is a single or double. The federal lodging rate for Summit County, Colorado is \$224.00 per night. As such, the VALE Board will not approve lodging per person that exceeds the federal lodging rate for an individual person. At least two people must be staying in a double or two-bedroom condo. Similarly, three people must be staying in a three-bedroom condo, if requested. If you do not specify which hotel and room-type the attendee is wishing to stay in during the conference, the VALE Board will not be able to approve a lodging scholarship for the listed attendee.*

- Keystone Lodge (Single or Double) \$133.00/night
- Hyatt Place Keystone (Single or Double) \$113.00/night
- Studio Condo \$133.00/night
- One-bedroom Condo \$144.00/night
- Two-bedroom Condo \$227.00/night
- Three-bedroom Condo \$268.00/night

***Incomplete applications will not be reviewed for funding.***

Name of Attendee	Job Position	List years attended COVA (if any)	Early Registration \$380/person for COVA Members	Per Diem \$76.00/day x 3 full days = \$228.00	Lodging: 5.9% surcharge and local taxes may be included. \$50.00 deposit may not be included in request
TOTALS PER CATEGORY:			\$	\$	\$
<b>TOTAL AMOUNT OF ALL FUNDING REQUESTED:</b>					\$

1. Are you a COVA member? YES \_\_\_\_ NO \_\_\_\_
2. Would you be able to attend this conference without scholarship funds? YES \_\_\_\_ NO \_\_\_\_
3. Have you attempted to secure funding from your agency? YES \_\_\_\_ NO \_\_\_\_ If you were denied funding, why were you denied?  
\_\_\_\_\_
4. If you have a VALE grant did you budget for any portion of this conference in your grant? YES \_\_\_\_ NO \_\_\_\_  
If yes, what conference expense did you include in your budget? \_\_\_\_\_

**Incomplete applications will not be reviewed for funding.**

**TO APPLICANTS REQUESTING FUNDING FOR LESS THAN 10 COVA ATTENDEES:**

- If approved, the **registration check will be made payable to COVA**. If this is not what your organization desires, please let us know.
- If approved, **the lodging checks will be made out to either Keystone Resort or the Keystone Lodge**. If this is not what your organization desires, please let us know.
- If approved, **the per diem checks will be made out to the individuals** requesting scholarships from your organization. If this is not what your organization desires, please let us know.

**TO APPLICANTS REQUESTING FUNDING FOR 10 OR MORE COVA ATTENDEES:**

- If approved, **the registration, lodging, and per diem** amounts will included on one check for the requesting organization. If this is not what your organization desires, please let us know.

**TO ALL APPLICANTS:**

- **After April 26<sup>th</sup>, 2019, all applications that have been submitted are final. You may not request VALE funding for additional attendees that were not originally included in your application. If your agency experiences any cancellations, the VALE Board will request a refund for all monies dispersed for that individual who is no longer able to attend. VALE scholarships are non-transferrable.**
- **The VALE Board may request receipts or other documentation from your agency after the conference. Please make sure this information is readily available, if requested.**

**PLEASE RETURN THIS FORM NO LATER THAN APRIL 26<sup>TH</sup>, 2019 AT 5 P.M. TO:**

**MORGAN DEVENDORF  
OFFICE OF THE 4<sup>TH</sup> JUDICIAL DISTRICT ATTORNEY  
105 E. VERMIJO, SUITE 111  
COLORADO SPRINGS, CO 80903  
PHONE: 719-520-6723  
FAX: 719-520-6172  
E-MAIL: [morgandevendorf@elpasoco.com](mailto:morgandevendorf@elpasoco.com)**

**REQUESTS RECEIVED AFTER APRIL 26, 2019 WILL NOT BE PROCESSED**

***Incomplete applications will not be reviewed for funding.***