



The 4th Judicial District Attorney's Office



Volunteer Opportunity

The District Attorney for El Paso and Teller Counties has a volunteer opportunity for a:

FINANCIAL ANALYST

The Financial Analyst, under the direction of the Deputy Chief Investigator and the Division Manager of the Economic Crime Division, will support assigned Investigator/Attorney teams in the analysis of financial data and extracts and define relevant information. The person chosen for this assignment will gain valuable experience in how the criminal justice system operates and will be working with various databases and search engines. Our Financial Analyst will review files, interpret financial records and provide result analysis for the purpose of projecting a financial probability of criminal activity. Our Financial Analyst will as interpret financial transactions and events for users to support effective decision making regarding filing possible criminal charges. He/She will use various software applications, such as spreadsheets, relational databases, statistical packages, and graphics packages to assemble, manipulate and/or format data and/or reports. Our Financial Analyst may also be required to act as an advisory witness for the prosecutor during court hearings.

Benefits of this position include:

- *Advancing the mission of the District Attorney's Office, making our community a safer place to live.*
- *Working with a great team of individuals who share common goals.*
- *Gaining valuable experience on the inner workings of the criminal justice system.*

Requirements for this position include:

- *A bachelor's degree in accounting, business, or related field*
- *Three years related financial experience*
- *Familiarity with internet search engines*
- *Minimum commitment of 8 hours per week*
- *Must be 18 years of age and submit to and pass a criminal history background check*

We invite you to explore this and other exciting opportunities in the Economic Crimes Division.

105 E. Vermijo St., Colorado Springs, CO 80903 719-520-6000

If you would like additional information about this volunteer opportunity e-mail the DAO Volunteer Program Manager (mailto:DAO_VolunteerCoordinator@elpasoco.com.) Please provide your name, phone number, or e-mail address, the title of this position and your questions. You will be contacted. If you wish to apply for this position download and complete the volunteer application (<http://www.4thjudicialda.com/pdfdocs/app.doc>) and e-mail it back to the DAO Volunteer Program Manager. Thank you for your interest in volunteering with the 4th Judicial District Attorney's Office.