



Volunteer Opportunity

The District Attorney's Office for El Paso and Teller Counties has a volunteer opportunity for a

PC SUPPORT

This person, under the direction of the Information Technology Department manager will support the computer operations of the District Attorney's office. There are a number of areas of business application with approximately 200 PCs being utilized. The person who volunteers will gain valuable experience working with various functional groups to support the community mission of the District Attorney's office. This person will inventory the quality of existing computers, assure all software is up to date, and systems are optimized for reliability and performance. In addition, there are a number of business needs for applications that will improve work processes. This person will research new applications, work with individual users to assure needs are met and obtain/install/train these users. The computers utilize Microsoft Windows XP or Windows 7 as their environment.

Benefits of this position include:

- Serving your community advancing the technology of the District Attorney's office.
- Valuable real world experience in helping optimize computer usage in business
- Working with a great team helping each other grow as the organization grows.

Requirements for this position include:

- At least one year experience building pc's, installing software and optimizing
- Minimum of 8 hours per week volunteer time to assure project completion
- Must submit to and pass a criminal history background check

Please come join the I/T group as they take the District Attorney's office to the next level in technology. We have this and other exciting opportunities in the Computer Systems area.

105 E. Vermijo St., Colorado Springs, CO 80903 719-520-6000

For additional information about this volunteer opportunity e-mail the DAO [Volunteer Program Manager](#) or call 719.520.6037. Please provide your name, phone number, or e-mail address, the title of this position and your questions. You will be contacted. If you wish to apply for this position complete and submit the [volunteer application](#). Thank you for your interest in volunteering with the 4th Judicial District Attorney's Office.